

Policy

BOARD OF EDUCATION
HORTONVILLE AREA SCHOOL DISTRICT

OPERATIONS
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OUT-OF-DISTRICT LICENSED DAYCARE TRANSPORTATION

The Hortonville Area School District recognizes that some parents must rely on daycare facilities to care for their child(ren) for a portion of the day. As there is a limit to both the number of daycare facilities located within the school district boundary as well as the number of students that can attend, some parents may need to use a daycare located outside the school boundary.

The district will consider requests from a licensed daycare facility for student transportation services if the daycare is within one mile of the school district boundaries. The school district will provide bus transportation to and from licensed daycare providers outside the district to one of our elementary schools.

Implementation:

- A. The licensed daycare facility must be located within one (1) mile of the Hortonville Area School District boundaries.
- B. The licensed daycare facility will provide, in writing, to the Transportation Director by July 1, a request for the Hortonville Area School District to provide bus transportation for HASD resident students attending Hortonville Elementary School or Greenville Elementary School.
- C. Included in the licensed daycare request will be the list of students, birth date, grade, parent/guardian name, home address, telephone number and designated school to which they request to be transported to. All daycare stops must remain consistent, in order to plan for the routes and the students must continue to get on or off at the daycare.
- D. A determination by the Transportation Director will be made prior to August 1.
- E. The request will only be approved, if a regular existing route can accommodate the number of children to be added to the route.
- F. The district reserves the right to charge a fee for this service.
- G. Continuation of the additional transportation services will be made on an annual basis. The licensed group daycare facility must submit a written request each year, prior to August 1st.
- H. Students transported to or from an out of district daycare **MUST** reside within the district and cannot be Open Enrolled.

Legal References:

121.54, 121.545, 121.56, Wis. Stats.